



**POTTSTOWN SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
June 20, 2024**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, June 20, 2024 at 6:31 PM in the Conference Room of the Administration Building with President, Ms. Katina Bearden, presiding. Upon roll call, the following members attended: Mr. John Armato, Mrs. Katina Bearden, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Phoebe Kancianic, Mrs. Laura Johnson, Mr. Steve Kline, Mrs. Susan Lawrence. Eight members present, One member absent Mrs. Spence. Also attending were; Superintendent, Mr. Stephen Rodriguez, Business Administrator, Mrs. Maureen Oakley; Director of Human Resources, Mr. Matthew Boyer; Solicitor, Mr. Kalis.

**PRESENTATIONS – Best Communities for Music Education Awards**

Mr. Rodriguez presented an award to the Pottstown School District for Outstanding Support of Music Education. For the 9<sup>th</sup> year in a row the Music department received Best Communities for Music Education. Mr. Rodriguez quoted the official notification he received.

**MINUTES**

Mrs. Oakley presented the minutes from the Board meeting held on May 16, 2024 Board Meeting for Board approval.

**LIST OF BILLS**

Mrs. Oakley presented the list of bills paid from the various funds for the period of May 2024 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2023-2024-109**

**TREASURER'S REPORT**

Mrs. Oakley presented the Treasurer's Report for May 2024 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2023-2024-110**

**COMMITTEE REPORTS**

**POLICY/PERSONNEL COMMITTEE – MR. KLINE**

Policy/Personnel Committee met on June 6th. Committee report is attached to the Board minutes.

**CURRICULUM COMMITTEE – MRS. LAWRENCE**

Curriculum Committee met on June 6th. Committee report is attached to the Board minutes.

**FACILITIES/FINANCE COMMITTEE – MR. HYLTON**

Facilities/Finance Committee met on June 13th. Committee report is attached to the Board minutes

**PUBLIC RELATIONS/COMMUNITY ENGAGEMENT – MRS. JOHNSON**

Public Relations/Community Engagement met on June 13th. Committee report is attached to the Board minutes.

#### MONTGOMERY COUNTY LEGISLATIVE – MRS. JOHNSON

Had a representative from Fox Rothchild talk about changes to the Title 9, and advocacies updates which was also related to 2370 bill and charter reform. Please reach out to our senators.

#### PSBA REPRESENTATIVE – MRS. KANCIANIC

Action Items discussed were for support Cyber Charter Schools Reform. They are not trying to eliminate but help reduce cost and burden of Cyber tuition for school districts. Other items were to oppose tax payer funded vouchers and support significant state investments for school districts. Senator Penny Cook is a good one to reach out to for that. Offering micro courses and can be found on the MY PSBA portal. Submissions for new year PA Education Innovation awards for teaches or board members is open until August 1<sup>st</sup>.

#### MCIU REPRESENTATIVE – MRS. LAWRENCE

Most of the meeting was for honoring the new retirees. PreK Counts program reservations are up 375% very pleased with the count. Penny Cook wrote a letter congratulating for the grant that was received for over \$350 thousand from PA commission for Crime and Delinquency for school safety. The grant will be used for Security updates at the Norristown location.

#### REPORT OF THE SUPERINTENDENT

Administrators hard at work doing Planning preparation and Hiring for the new school year. CTE Career Camp was held for five days and twenty-four 8<sup>th</sup> & 9<sup>th</sup> grade students attended. There were five different career paths for them to attend. Cosmetology, Marketing, Engineering, Auto Tech and Entrepreneurship. Gardening Harvest project reaped and donated to a local food bank several different vegetables. Was a raging success.

#### PERSONNEL

##### NEW POSITION

Register Behavior Technician - RBT

##### RESIGNATIONS/TERMINATIONS

###### Professional

Ratify Allen Ferster, Teacher, Rupert, resignation effective June 3, 2024; hire date January 24, 2007.

Ratify Dane Kress, Teacher, Middle School, resignation effective June 3, 2024; hire date January 3, 2023.

Ratify Sharon Armentrout, Teacher, Franklin, resignation effective June 5, 2024; hire date August 20, 2019.

Ratify Morgan McKeon, Teacher, Middle School, resignation effective June 11, 2024; hire date August 15, 2023.

Ratify Jasmine Cora, Long Term Substitute, resignation effective June 13, 2024; hire date August 16, 2021.

###### Exempt

Jimai Springfield, Coordinator, Administration Building, Grant Funded Elimination of Position effective June 30, 2024.

Jennifer Vena-Perry, Pre-K Counts Instructional Coach, North End Early Learning, resignation effective August 5, 2024; hire date December 9, 2019.

###### Classified

Ratify Emily Fanelli, Intervention Assistant, Rupert, resignation effective June 3, 2024; hire date January 23, 2023.

John Zern, Custodian, High School, retirement effective October 25, 2024; hire date May 9, 2001.

Terminations effective June 30, 2024 due to no work activity for the year.

Summer Cleaner

Jacob Eagle

Samuel Burkheimer

**LEAVES**

Professional

Regina Collins, Teacher, Franklin, request for leave of absence, covered by FMLA-Intermittent, effective August 12, 2024; end date TBD.

Classified

Acknowledge/Ratify Patty Nazzaro, Pre-K Classroom Assistant, Rupert, request for leave of absence, covered by FMLA-Intermittent, effective May 16, 2024; end date May 28, 2024.

**CHANGE IN POSITION/SALARY**

Classified

Kenneth Ivory, Secondary Special Education Teacher to Paraprofessional, High School, \$15.50/hr., effective August 12, 2024.

**ELECTIONS**

Professional

Jennifer Elliott, Teacher, initial assignment High School, \$60,642/yr., step 5, Master, effective August 12, 2024; replacing E.Spade.

Catherine Flanagan, Teacher, initial assignment Franklin/Rupert, \$65,468/yr., step 9, Masters, effective August 12, 2024; replacing A.Procsal.

Michelle Kulp, Teacher, initial assignment Middle School, \$52,243/yr., step 3, Bachelors, effective August 12, 2024; replacing R.Crews.

Bailey Weibley, SE Teacher, initial assignment Edgewood, \$59,073/yr., +stipend in accordance with Professional Agreement, effective August 12, 2024; replacing M.Cesmegi.

Melanie Hansley, Teacher, initial assignment Rupert, \$70,701/yr., step 15, Bachelors, effective August 12, 2024; replacing A.Ferster.

John Clyne, Long Term Substitute Teacher, initial assignment Middle School, \$251/day, effective August 12, 2024; coverage R.Miller.

Kayla Pritchard, Teacher, initial assignment Middle School, \$52,243/yr., step 3, Bachelors, effective August 12, 2024; replacing J.Harrity.

Ashley Raimondo, Long Term Substitute Teacher, initial assignment Franklin, \$251/day, effective August 12, 2024; coverage N.Ewing.

Victoria Hercolini, Teacher, initial assignment Middle School, \$63,443/yr., step 9, Masters, effective August 12, 2024; replacing B.Pratt.

Megan McAfee, Teacher, initial assignment Rupert, \$51,056/yr., step 1, Bachelors, effective August 12, 2024; replacing L.Hogan.

### Exempt

Correction: Linda Nickens, School Psychologist, initial assignment Barth, \$80,924/yr., previously approved on May 16, 2024 as effective August 12, 2024; new updated effective July 1, 2024

### Classified

Ratify Jeffery Stewart, Custodian I, High School, \$17.35/hr., effective June 11, 2024; replacing D.Bennett.

### FIELD TRIPS

# students	Conference	Conference Location	Date of Trip	Cost to Student	Cost to District substitutes	Chaperone(s)
12	Keystone State Team Camp	Elizabethtown College	08/02/2024- 08/04/2024	\$0	Grant Funded	Greg Swavely - Basketball GIRLS
25	STEM	London & Paris	4/14/2026- 4/22/2026	\$3,700.00	\$0.00	Robert Decker, Jen Mohr (Kelly Leibold or Mike Hewitt)

### CSI MIDDLE SCHOOL PLAN

The Board Secretary recommends the Board approve the CSI Middle School Plan as presented and copies be filed in the Secretary's office as **Addendum #2023-2024-111**

### VOTING DELEGATES FOR PSBA DELEGATE ASSEMBLY MEETING

Mrs. Kancianic recommended to send herself and Mrs. Johnson as delegates attend virtually gives a chance to vote on PSBA platforms and have out little voice there. Asking to vote for us to go.

### CONTRACTS

The Board Secretary recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary's office as **Addendum #2023-2024-112**

- Family Services of Montgomery County
- Advanced Protection Company
- Cottage Seven Education LLC (8)
- Cottage Seven Education LLC 24/25yr
- George Crothers Memorial School
- River Rock Academy Administration 24/25yr
- River Rock Academy LLC 24/25yr
- Green Tree School & Services 23/24yr (2)
- Lincoln Center - FTE Mental Health Prof. 24/25yr.
- KidsPeace ESY
- Melmark (3) 24/25yr & ESY
- New Story (2) ESY
- Orbit Software 24/25yr
- PA School for the Deaf ESY
- The Devereux Foundation ESY
- The Timothy School ESY
- Woods Services, Inc.
- Lindamood-Bell Learning 24/25yr

### BID AWARD: 2023 10 PASSENGER VAN

Bid Awarded – Grant Funded “STEAM”

- Whitmoyer Ford, Inc. \$62,225

### BARTH ELEMENTARY PLAYGROUND 2025

The Board Secretary recommends the Board approve to move forward with the Barth Elementary Playground for 2025/2026 budget as presented and copies be filed in the Secretary's office as **Addendum #2023-2024-113**

### OAC MEETINGS/MEMBERS

The Board Secretary recommends the Board approve the OAC Meetings/Members as presented and copies be filed in the Secretary's office as **Addendum #2023-2024-114**

### **BUDGET TRANSFER RESOLUTION**

The Board Secretary recommends the Board approve the Budget Transfer Resolution as presented and copies be filed in the Secretary's office as **Addendum #2023-2024-115**

### **COMMIT FUND FOR FUTURE EXPENDITURES RESOLUTION**

The Board Secretary recommends the Board approve the Commit Fund for Future Expenditures Resolution as presented and copies be filed in the Secretary's office as **Addendum #2023-2024-116**

### **DESIGNATION OF DEPOSITORY'S RESOLUTION**

The Board Secretary recommends the Board approve the Designation of Depository's Resolution as presented and copies be filed in the Secretary's office as **Addendum #2023-2024-117**

### **INVESTMENT OF FUNDS RESOLUTION**

The Board Secretary recommends the Board approve the Investment of Funds Resolution as presented and copies be filed in the Secretary's office as **Addendum #2023-2024-118**

### **STUDENT ACCIDENT INSURANCE**

Per Student:	Plan A	Plan AA	Plan AAA
School Time Rate:	\$29.00	\$38.00	\$48.00
24 Hour Rate:	\$103.00	\$137.00	\$173.00
Dental Services:	\$8.50	\$9.00	\$9.50
Football Coverage:	\$65.00 per player		

### **HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items):**

**In-Person** – Doug Slick asked if there was any way the District could contact parents to let them know the new thing students are doing in the streets which is called “Orbeez”. He’s concerned that someone will get hurt.

**Virtual** – Mercedes Jackson wanted to let parents who have students in district know that FAC (Family Advisor Committee) will be attending Back to School Night. FAC will be there to help any parent who needs help with District’s online access to student’s information.

**Written** - copies will be filed in the Secretary's office as **Addendum #2023-2024-119**

**BOARD DISCUSSION:** No discussion needed

### **BOARD ACTION: Minutes, List of Bills & Treasure's Report**

It was moved by Mrs. Johnson and seconded by Mrs. Kancianic that the Board approve the minutes from May 2024 the list of Bills for May 2024 and the Treasurer's Report for May 2024. All were in favor. Motion carried.

**BOARD DISCUSSION:** No discussion needed

### **BOARD ACTION: CONSENT #8 thru #24**

It was moved by Mr. Kline and seconded by Mr. Heidel that the following consent items #8 to #24 be approved in accordance with Policy 005, as recommended by the Board Treasurer:

Upon roll call vote, all present members voted aye for the above consent items: Mrs. Bearden; aye, Mr. Heidel; aye, Mr. Armato; aye, Mr. Hylton; aye, Mrs. Lawrence; aye, Mr. Kline; aye, Mrs. Kancianic; aye, Mrs. Johnson; aye, Mrs. Spence; absent. Aye: Eight. Nay: Zero. Absent: One. Motion carried.

### **NON-CONSENT: 2024/2025 PROPERTY TAX AND RENT REBATE PROGRAM**

The Board Secretary recommends the Board approve the 2024/2025 Property Tax and Rent Rebate Program as presented and copies be filed in the Secretary's office as **Addendum #2023-2024-120**

### **NON-CONSENT: MCIU BOARD OF DIRECTORS ELECTION**

The Board Secretary recommends the Board approve the MCIU Board of Directors Election as presented and copies be filed in the Secretary's office as **Addendum #2023-2024-121**

### **NON-CONSENT: PERSONNEL: SUMMER PROGRAMS 2024**

The Board Secretary recommends the Board approve the Summer Programs 2024 as presented and copies be filed in the Secretary's office as **Addendum #2023-2024-122**

### **NON-CONSENT: ELA PROFESSIONAL SERVICES AGREEMENT**

The Board Secretary recommends the Board approve the ELA Professional Services Agreement as presented and copies be filed in the Secretary's office as **Addendum #2023-2024-123**

### **HEARINGS FROM PATRONS OF THE SCHOOLS (limited to the non-consent items):**

In-Person - Brandy Scherer alumni and former coach for Pottstown School District. Expressed her concern and thoughts turf verses grass fields. Chris Paul Varsity Girls Soccer Coach. Gave his personal feelings the only liable solution would be to turf the fields verses grass. John Johnson came to support turf fields. Kenneth Butler came for moral support and agrees fields are in bad shape and need to be updated.

Virtual – None

Written - None

### **BOARD DISCUSSION**

Mrs. Johnson, Mr. Armato and Mrs. Bearden spoke about past couple years on the Property Tax issues and how we are slowing working on doing more and will continue to do more for our District tax issues.

### **BOARD ACTION-NON-CONSENT: 2024/2025 PROPERTY TAX AND RENT REBATE PROGRAM #28**

It was moved by Mr. Heidel and seconded by Mrs. Johnson that the Board approve the 2024/2025 Property Tax and Rent Rebate Program as presented.

Upon roll call vote, the vote was recorded as follows: Mr. Kline; aye, Mrs. Lawrence; aye, Mrs. Johnson; aye, Mr. Armato; aye, Mrs. Kancianic; aye, Mr. Hylton; aye, Mr. Heidel; aye, Mrs. Bearden; aye, Mrs. Spence; Absent. Ayes: Eight. Nay: None. Absent: One. Motion carried.

**BOARD DISCUSSION:** No discussion needed

### **BOARD ACTION-NON-CONSENT: MCIU BOARD OF DIRECTORS ELECTION #29**

It was moved by Mr. Armato and seconded by Mr. Heidel that the Board approve the MCIU Board of Directors Election as presented.

Upon roll call vote, the vote was recorded as follows: Mr. Hylton; aye, Mrs. Kancianic; aye, Mrs. Johnson; aye, Mr. Kline; aye, Mrs. Lawrence; aye, Mr. Heidel; aye, Mrs. Bearden; aye, Mr. Armato; aye, Mrs. Spence; Absent. Ayes: Eight. Nay: Zero. Absent: One. Motion carried.

**BOARD DISCUSSION:** No discussion needed

### **BOARD ACTION-NON-CONSENT: PERSONNEL: SUMMER PROGRAMS 2024 #30**

It was moved by Mr. Armato and seconded by Mr. Kline that the Board approve the Personnel Summer Programs 2024 as presented.

Upon roll call vote, the vote was recorded as follows: Mr. Heidel; aye, Mr. Hylton; aye, Mrs. Kancianic; aye, Mr. Armato; aye, Mrs. Bearden; aye, Mrs. Johnson; aye, Mrs. Lawrence; aye, Mr. Kline; aye, Mrs. Spence; Absent. Ayes: Eight. Nay: Zero. Absent: One. Motion carried.

**BOARD DISCUSSION:** Mr. Rodriguez clarified for the public the ELA Professional Services Agreement will outline all of the steps and permits necessary for any type of field, this is the pre-work done. I appreciate the Board allowing for all options in the future.

**BOARD ACTION-NON-CONSENT: ELA PROFESSIONAL SERVICES AGREEMENT #31**

It was moved by Mr. Kline and seconded by Mrs. Johnson that the Board approve the ELA Professional Services Agreement as presented.

Upon roll call vote, the vote was recorded as follows: Mrs. Johnson; aye, Mrs. Kancianic; aye, Mrs. Lawrence; aye, Mr. Kline; aye, Mr. Hylton; aye, Mr. Heidel; aye, Mrs. Bearden; aye, Mr. Armato; aye, Mrs. Spence; Absent. Ayes: Eight. Nay: Zero. Absent: One. Motion carried.

**NEW BUSINESS: PERSONNEL ELECTION** – Administration, Judith Reinhart, Special Education Compliance Testing Coordinator, \$119,000/yr., effective August 12, 2024.

**BOARD DISCUSSION:** No discussion needed

**HEARINGS FROM PATRONS OF THE SCHOOLS (limited to the non-consent items):**

In-Person - None

Virtual – None

Written – None

**BOARD ACTION-NON-CONSENT: SPECIAL EDUCATION COMPLIANCE TESTING COORDINATOR ADDED #33.5**

It was moved by Mr. Heidel and seconded by Mr. Kline that the Board approve the Special Education Compliance Testing Coordinator as presented.

Upon roll call vote, the vote was recorded as follows: Mr. Heidel; aye, Mrs. Bearden; aye, Mr. Hylton; aye, Mr. Armato; aye, Mrs. Kancianic; aye, Mrs. Lawrence; aye, Mrs. Johnson; aye, Mr. Kline; aye, Mrs. Spence; Absent. Ayes: Eight. Nay: Zero. Absent: One. Motion carried.

**INFORMATION**

- Board Workshop: July 18, 2024 – Mrs. Bearden
- Monthly Meeting Notice: August – Mrs. Oakley

**FEDERATION REMARKS** – Ms. Hospador congratulated the Class of 2024 and best of luck to their next adventures. Wanted everyone to have a great summer and enjoy.

**ROUND TABLE**

Mrs. Spence – Absent

Mrs. Kancianic – None

Mr. Heidel – Thanked the Patrons for showing up and expressing their thoughts on the Athletic Field Turf/Grass. He said they were definitely heard.

Mr. Armato – As he looked around our campus this past week. Park and Rec play days great opportunities for our community. A lot of sport activity going on and this provides healthy, worthwhile activities and skills that will help make them successful all rounded.

Mr. Hylton – Read a clip from the 1929 yearbook about field hockey playing on the Middle School Field for 85yrs.

Mrs. Lawrence – None

Mr. Kline – Thanked Mr. Boyer and his crew with the hard work of hiring ten new elections.

Mrs. Johnson - Encouraged everyone to reach out to Governor Shapiro to help to keep getting funding.

Mr. Rodriguez – Congratulations to the Music Teachers and our coaches before us. Great group of Adults leading our children. Feasibility in July will be very different. The July 18<sup>th</sup> workshop we can all learn together the Axiom ringing in my head is the time to fix the roof is when the sun is shining.

Mrs. Bearden – Appreciate all the staff and coaches we just keep getting better and better. Thank you for continuing to push and staying strong even when the vetting process doesn't always go one way or the other. Students and Leaders did a wonderful job on Juneteenth.

### **ADJOURNMENT**

It was moved by Mr. Heidel and seconded by Mrs. Johnson that the Board adjourn. All in favor. Motion Carried. The meeting adjourned at 7:50pm.

### **EXECUTIVE SESSION FOR THE PURPOSE OF SAFETY AND SECURITY/LITIGATION**

  
Maureen Oakley-Board Secretary



**Pottstown School District  
Personnel/Policy Committee  
Report  
June 6, 2024**

Committee Members: Steve Kline, Chair; John Armato, Susan Lawrence, Deborah Spence, Katina Bearden

**POLICY**

Mr. Boyer requested a review of PSB recommended **Policy 815.1 Use of Generative Artificial Intelligence in Education**, with a plan to present this new and upcoming policy in Fall 2024.

Cell Phones Discussion – Issues with the use of cell phones in the schools was raised at the last Board Meeting by an Association Representative. Regulations in the handbook are to be followed, issues that escalate should be brought first to the Building Principal and then the Superintendent. Only then if further review of this policy is needed, will this topic be reviewed by the Board.

**PERSONNEL**

Mr. Jeffreys made a request to the Board to add an additional Special Education Teacher to Lincoln Elementary in order to meet the expected rise in student caseloads (approx. 28 new caseloads). This would put in place three learning support teachers in each of the four Elementary Schools. Agreed to be moved forward to the Committee as a whole.

**Informational Items**

Mr. Boyer presented:

- The elimination of Emotional Support Coordinator Position Edgewood due to the hiring of a new Edgewood Supervisor. Another Autistic Teacher to be hired at Edgewood.
- Staffing Update for 24-25 School Year – High School: Special Ed Teachers, ELA, School Psychologist, Middle School: 2 LTS, 6<sup>th</sup> Grade Teacher, ELA Teacher, Four Elementary Schools: Reading Assistants, Paraprofessionals, Teachers (2), Special Education Teacher (1), LTS Teacher. Pre-K-NELC: Learning Coach (maternity leave coverage).

Report Card PSD 2024 - Feb 2024 (review of Minority Staffing Stats, Aug-Feb)

Report Card PSD 2024 - May 31 (review of Minority Staffing Stats, Feb-May)

Review of Recruitment Involvement, Eastern University Tuition Discount, Unconscious Bias Training, HBCU engagement for new hires.

- Valedictorian/Salutatorian Policy: Mr. Rodriguez informed the Board of initial talk in the school community regarding the validity of the Valedictorian/Salutatorian process. More information to be brought to the Committee in Fall 2024.

**Next Meeting Date: August 1, 2024**



Pottstown School District  
**CURRICULUM COMMITTEE**

**REPORT**

June 6, 2024

*(immediately following Policy/Personnel Committee meeting)*

Committee Members: Susan Lawrence - Chairperson; Steve Kline, Phoebe Kancianic, Thomas Hylton, Katina Bearden

**Information/Action Items**

Mr. Rodriguez introduced Dr. Wangia, who presented the CSI (Comprehensive School Improvement) Annual Approval to the Committee. Using a PowerPoint presentation, Dr. Wangia shared the vision, mission and direction of the 2024/2025 CSI Plan for the Middle School, incorporating the Benchmark/LinkIt program, PLC (Professional Learning Committee) and PBIS (Positive Behavioral Interventions and Supports). Dr. Wangia concluded that this CSI strategy forms a culture of high expectations amongst the student body which was recently demonstrated in the notable rise in success rates in both ELA and Mathematics during year one of the CSI plan.

Approved Program Technical Evaluation (APTE) – Ms. Baller, CTE Director at the High School shared a recent review from the State on Chapter 339, Approved Technical Evaluation which is typically conducted every five years. A grade is given on 22 different CTE standards, along with assistance given if standards are not up to par. The evaluation is made up of three areas: Commendations (13), Recommendations, Corrections (30 days given to submit an improvement plan to correct these deficiencies) and a Comment area used to clarify corrections and recommendations. Ms. Baller also discussed how students can apply and qualify for the CTE program and the opportunities available to intern with local companies and community businesses.

Basic Structure Overview of Related Arts – Tabled for the next meeting.

Next Meeting: August 1, 2024



**POTTSTOWN SCHOOL DISTRICT  
Facilities/Finance Committee  
REPORT**

Thursday June 13, 2024  
6:32 PM (virtual)

Members: Thomas Hylton- Chair; John Armato, Steve Kline, Kurt Heidel, Laura Johnson, Katina Bearden

**FACILITIES** -Mr. Willauer

Project updates: HS unit vents on 2nd floor being replaced, facade repairs being done at Rupert in the courtyard, Fire alarms upgrade at the High School, roof repairs at High School, Rupert will secure the playground area, exterior painting and pressure washing at Edgewood

Proposal for new Playground at Barth Elementary in the works for installation in the summer of 2025 yr. Proposed cost of \$213,000 minis received a grant for \$15,000 total cost to us would be about \$198,000. Discussed putting on the budget using a capital improvement fund.

Environmental Control Systems Letter for the new year has been received, original copy will be in the Facility Office and posted to the website.

**FINANCE** - Mrs. Oakley

Contracts: Advanced Protection Company, Orbit Software 24/25yr, Family Services of Montgomery County, Cottage Seven Education LLC (8), Cottage Seven Education LLC 24/25yr, George Crothers Memorial School, River Rock Academy Administration 24/25yr, River Rock Academy LLC 24/25yr, Green Tree School & Services 23/24yr (2), KidsPeace ESY, Melmark 24/25yr ESY (3), New Story ESY (2), PA School for the Deaf ESY, The Devereux Foundation ESY, The Timothy School ESY, Woods Services, Inc, The Lincoln Center- Grant funded BSLs.

Resolutions End of Year: Budget Transfer Resolution, Commit Fund for Future Expenditures Resolution, Designation of Depository's Resolution, Investment of Funds Resolution, Property Tax and Rent Rebate Program

**Bid Awards:**

- Cafeteria Plastic & Foil Supplies waiting to see if a bid award comes in, might have to re-bid.
- 2023 10 Passenger Van: MS STEAM / Montco Program received a response which has a vehicle ready to deliver once approval is done for the amount of \$62,245. Funded through Ready to Learn by the State.

Annual Contracts: OAC Meetings/Members will acknowledge meeting dates and list of members. Student Accident Insurance insurance through live risks, cover student accident insurance and also for parents who would like to pick up insurance for school time or 24hr rates.

MCIU Board of Directors Election each board member needs to participate with the voting and everyone to fill out a ballot.

Discussion on Professional Services Agreement for the Athletic Field Study. ELA put together a proposal for land development which is the next step in the process. Lump sum fee of \$305,500 is for survey, base mapping, engineering, utility location, site analysis, full land development plan, permitting for erosion sediment and stormwater. Mr. Hylton had a slideshow of fields in question, acreage and number of student athletes. Mr. Baker discussed the wear and tear and weather concerns as well as pros and cons on natural

grass and artificial turf fields. There were questions, concerns and further clarification requests for understanding for the use and planning of the grass or turf field reconstruction, drainage improvements and environmentally friendly options from Board members. Mr. Heidel, Mrs. Johnson, Mr. Armato, Mr. Kline, & Mrs. Bearden.

### Information

Act 55: School Board Director Training  
Board Workshop: July 18, 2024

**Next meeting:** August 8, 2024



**POTTSTOWN SCHOOL DISTRICT**  
**Public Relations & Community Engagement Committee**  
**Report**

June 13, 2024

Immediately following the Facilities/Finance Committee

Committee Members: Laura Johnson, (Chair); Katina Bearden, Kurt Heidel, Phoebe Kancianic

**Presentations and Discussion**

End of Year Updates: Mr. Rodriguez spoke about the first year of Powerschool. It was more challenging than expected but progress has been made. Everyone should have received their report cards.

Mr. Rodriguez thanked everyone for coming to the Class of 2024 graduation. This was one of our largest classes in quite some time and it is believed that our graduation rate is going to keep climbing. Final graduation rate from PDE will be available in October.

Instructional coaches and Administrative teams had their Professional Development after school ended and are now setting up and reformulating for the next school year.

It was noted that this year has been a great year for advocacy. Pottstown is demonstrating that our students and staff are capable of great growth and accomplishment when they have the resources they need. Mrs. Johnson spoke about the Rep Ciresi statement on the house floor, specifically talking about Pottstown and the progress we made based on level up funding and other funds that have leveled the playing field a little more, but also fully acknowledging we have a long way to go.

**Website Feedback**

The committee looked at and discussed the district website. Mr. Rodriguez noted that there has been consideration of upgrading the website and asked committee and board members to take a look and take the time to give some feedback. Mrs. Kancianic, Mr. Heidel spoke about other school district websites and some concerns with our website. Mrs. Johnson reminded everyone if they wanted to make a comment we have a new public written comments section on our website and showed them how to find it.

**Advocacy**

Harrisburg Budget Updates: Representative Sturla's House Bill 2370 passed last week. This bill will cover a seven-year phase in of full and fair funding. There would still be year to year decisions to be made, but it sets a default and it would be transformative in terms of predictable increased funding. Bill also has cyber charter reforms, showing that this also goes together with fair funding.

**Other Business**

Next Meeting Date: August 8th, 2024

\*Agenda is subject to change